 PORTLAND PUBLIC SCHOOLS

**OTHER DELIVERY SERVICES**

**FedEx**

FedEx offers guaranteed delivery to virtually every address in the United States. FedEx also offers international service.

To set up a FedEx account/customer service, contact FedEx at 1.800.463.3339 or online at [www.fedex.com](file:///C:\Users\wmich\Desktop\WEB%20SITE%20FILE\www.fedex.com).

Departments not having a FedEx Account or a Prepaid FedEx label, can use the Warehouse (Glen Harrison) FedEx Account. Contact Mail Services at 503.916.3783 or 503.916.3720 for more information on this service.

Mail Services has various FedEx supplies including FedEx Envelopes, FedEx Paks, and FedEx Parcels for your use.

Prepared FedEx items need to be in Mail Services by 1 p.m. for guaranteed same day pickup.

Please contact Mail Services at 503.916.3783 or 503.916.3720 for more FedEx information.

**UPS**

United Parcel Service (UPS) is available through the Warehouse.

Please contact the Warehouse Shipping Department at 503.916.2000, ex. 74590 for more information.

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